



KT IN with MSKTC

Best Practices for AI Prompts

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Virtual Meeting/ Conference Recording Notice

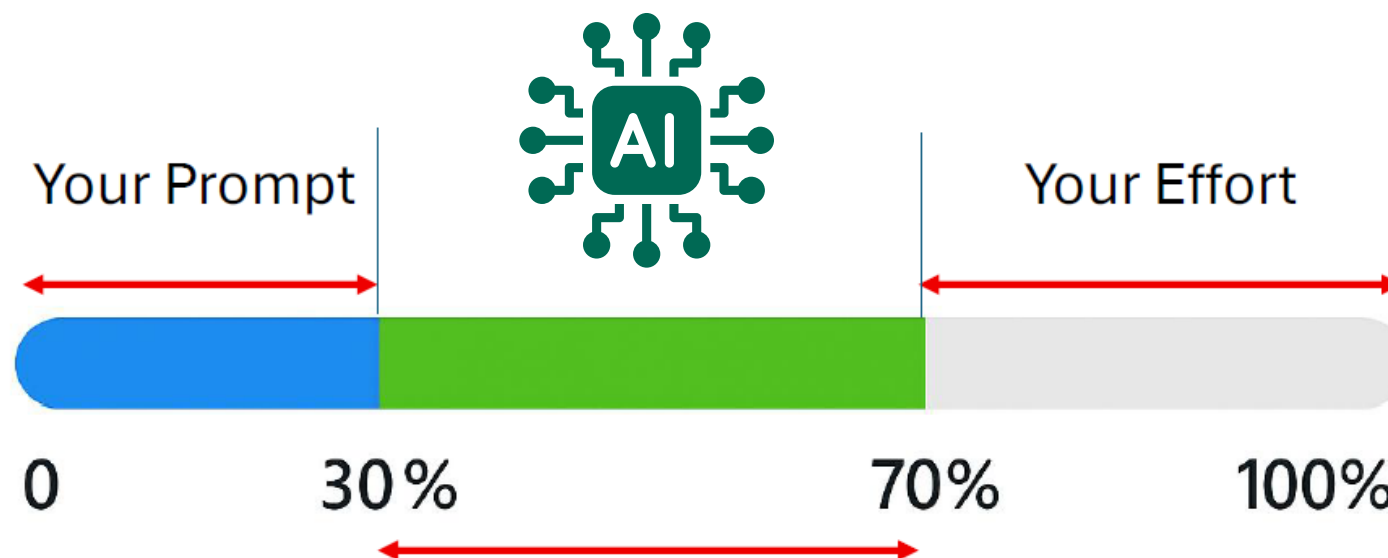
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Agenda

1. What do we mean by a “good” prompt?
2. Why good prompts matter
3. Build a prompt – give AI a role for KT activities
4. Batch a prompt – assign it to tackle multiple tasks
5. Use of prompts to refine prompts

Context



Components of Good Prompt

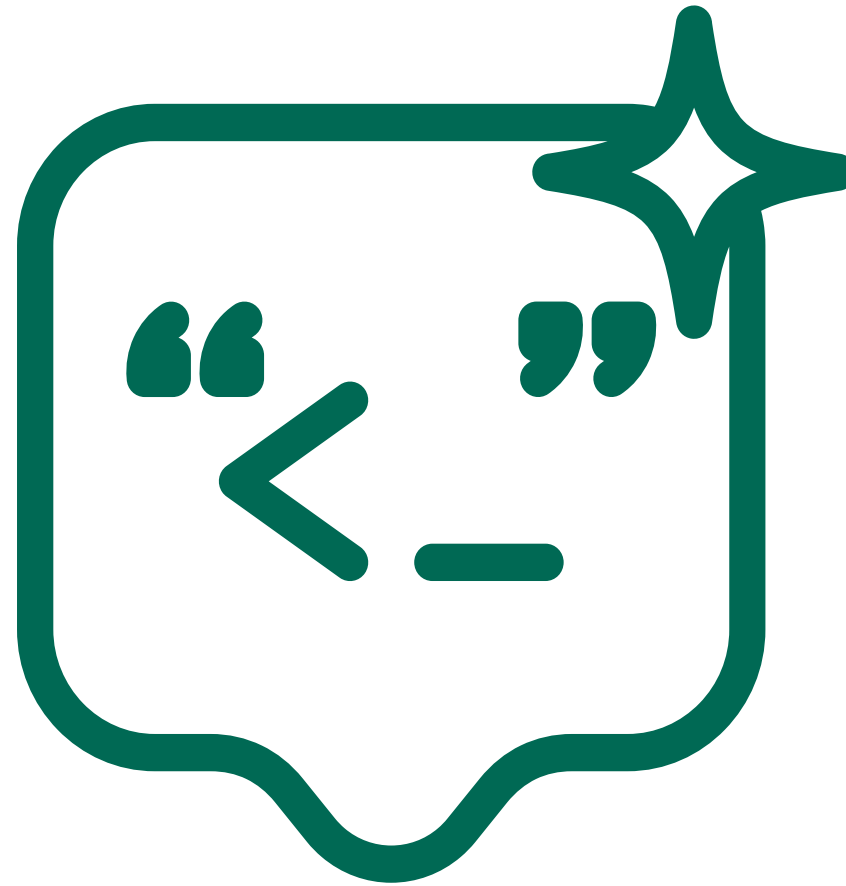
- ***Clear*** (what you want the AI to produce)
- ***Specific*** (audience, setting, constraints)
- ***Structured*** (format, tone, output type)
- ***Relevant*** (data inputs, examples, or references)

Why Good Prompts Matter

- Improve quality and relevance of outputs
- Reduce time spent revising or clarifying
- Can be shared across teams
- Support consistent messaging

Build the Prompt

- **Role** (e.g., “You are OT specialist...”)
- **Task** (what the AI should do)
- **Context** (audience, setting, purpose)
- **Constraints** (length, tone, format)
- **Examples (optional)** (to guide style or structure)



Example

“You are an OT specialist and need to make a flyer for patients with spinal cord injury and their families that provides them with post-operative care guidance at an 8th-grade reading level that is friendly in tone and no more than 300 words on a single page.”



Batch the Prompt

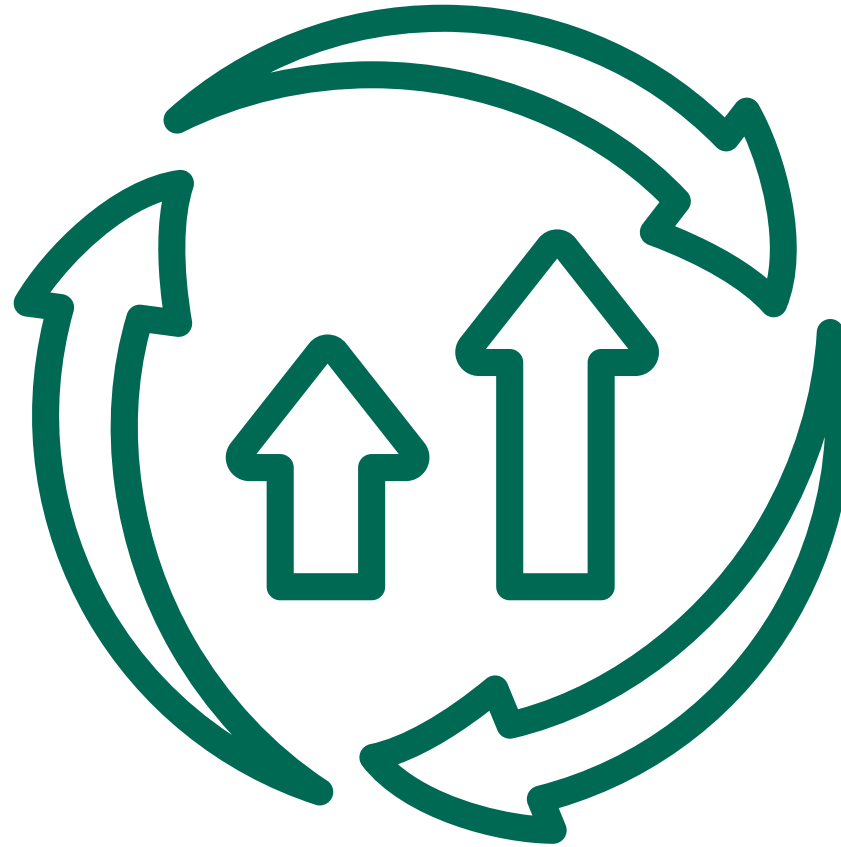
- Combine related requests (e.g., summary + social post + email blurb)
 - Maintain consistency across outputs
 - Reduce back-and-forth prompting
 - Increase efficiency for dissemination workflows

Example

“You are an OT specialist and need to make a flyer for patients and their families that provides them with post-operative care guidance at an 8th-grade reading level that is friendly in tone and no more than 300 words on a single page. Use that flyer to then create a 100-word summary for a newsletter and a 60-character social media post with a shortened link.”

Prompts for Better Prompting

- Ask AI to critique or improve your prompt
 - Iterate for clarity and specificity
 - Use AI to generate alternative prompt versions
 - Build reusable “prompt templates”



Example

Improve this prompt to ensure the information generated is highly understandable by the intended audiences, who live in all regions of the US: “You are an OT specialist and need to make a flyer for patients and their families that provides them with post-operative care guidance at an 8th-grade reading level that is friendly in tone and no more than 300 words on a single page. Use that flyer to then create a 100-word summary for a newsletter and a 60-character social media post with a shortened link.”

In Summary

- Construct prompts that are ***Clear, Specific, Structured*** and ***Relevant***
- Build the prompt by giving AI a role
- Batch the prompt by giving it multiple tasks
- Refine your prompt using prompting

Good prompts are a practical KT skill. With human input and review, AI can help your workflow to efficiently translate and disseminate research.

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Thank You!